

CMCC SHIPPING & DRAYAGE - FOR EXHIBITORS/VENDORS

For Tradeshow Events, all shipments are to go through a coordinated decorator/drayage company. If drayage is required, a decorator or off-site service must be contacted directly by the Client. CMCC does not handle drayage.

For other types of events, CMCC allows shipments to arrive **ONLY (1-2) business days in advance of event day** if storage space is available. The rates below will apply and be applied to your Master Invoice. Please notify your Event Manager in advance when shipments are to arrive at the CMCC.

To Process Drayage Payments, visit our website:

<https://www.columbiaconventioncenter.com/exhibitors/order-power-utilities>

RATES

****Cost includes storage and labor to move.**

- Receipt of Shipped Boxes: \$10/box
- Receipt of Pallets(up to 100lbs): \$90/pallet

SHIPPING ADDRESS:

Columbia Metropolitan Convention Center
ATTN: YOUR NAME and/or CONTRACTED EVENT NAME & DATE
1101 Lincoln Street
Columbia, SC 29201

SHIPPING AFTER YOUR EVENT:

For small shipments, pack and label your materials and deliver them to the CMCC Receptionist's Desk on the Upper Level. YOU must schedule a pick-up by your carrier. If you have large containers or equipment to ship and your Show Manager or Decorator is not handling drayage, contact the CMCC Events Department. YOU will have to prepare your Bills of Lading and contact your carrier. CMCC will not be held responsible for materials left behind.

*Any materials left at CMCC after event conclusion will be
subject to disposal.*